



The Tri-Cities, Tennessee Detachment # 969 Marine Corps League

These By-Laws were revised and approved at a regular meeting of The Tri-Cities, Tennessee Detachment #969, Marine Corps League on 12 August 2008.

A handwritten signature in black ink, appearing to read "John T. Hicks".

John T. Hicks, Detachment Commandant

A handwritten signature in black ink, appearing to read "Eric P. Baker".

Eric P. Baker, Detachment Judge Advocate

A handwritten signature in black ink, appearing to read "Don Elseroad".

Reviewed and Certified by
Department of Tennessee Judge Advocate
Don Elseroad on 20 August 2008

ARTICLE 1

ORGANIZATION AND AUTHORITY

SECTION 100 - NAME - This organization shall be known as “The Tri-Cities, Tennessee Detachment # 969, Marine Corps League”, hereinafter called “the Detachment.”

SECTION 101 - SEAL - The Seal of The Tri-Cities, Tennessee Detachment # 969, Marine Corps League will consist of the Seal of the Marine Corps League with the words “The Tri-Cities, Tennessee Detachment # 969, Marine Corps League” on separate lines in that respective order appearing below. Letterhead stationary may vary to improve the visual appeal.

SECTION 102 - AUTHORITY - The supreme legislative and policy making power of the Detachment shall be vested in the members during regularly scheduled meetings in accordance with these Bylaws.

SECTION 103 - BYLAWS

(a) The Detachment shall adopt its Bylaws as necessary to adhere to and comply with the Tennessee Department and the National Marine Corps League Bylaws and Administrative Procedures.

(b) Amendment to these Bylaws requires the approval of two-thirds of the Detachment’s members attending a regularly called meeting.

(c) Notice of the intent to consider amending these Bylaws must be provided to all Detachment members at least 30 (thirty) days before any meeting at which any amendment is to be voted on.

SECTION 104 - INCORPORATION - The Detachment shall be incorporated in the State of Tennessee in accordance with National Bylaws, Section 700.

SECTION 105 - APPLICABILITLY - All matters not covered in these Bylaws will be governed by the applicable sections of the National Bylaws and Administrative Procedures of the Marine Corps League. When it is determined that there is a conflict between these Bylaws and the National Bylaws and Administrative Procedures, the National Bylaws and Administrative Procedures shall prevail.

ARTICLE 2

DETACHMENT STAFF

SECTION 201 - OFFICERS

(a) The Detachment Officers shall include the following elected and appointed officers:

(1) Elected Officers:

- (a) Commandant
- (b) Senior Vice Commandant
- (c) Junior Vice Commandant
- (d) Judge Advocate

(2) Appointed Officers:

- (a) Adjutant
- (b) Sergeant-At-Arms
- (c) Paymaster
- (d) Chaplain.

(b) The Detachment Officers shall be elected or reconfirmed annually.

(c) Term limits for elected officers and appointed officers may be established at the option of the Detachment.

(d) No individual member may hold more than one (1) Detachment elected office at any one time.

(e) The duties of the Detachment officers shall be the same as those for the comparable Department officers.

SECTION 202 - ELECTION AND INSTALLATION OF OFFICERS

(a) Nominations. During the February monthly meeting a Nominating Committee shall be appointed to receive and record all nominations for the election of the following year's Detachment Officers. The nominating committee shall submit the names of each candidate, by office, to the Detachment Commandant no later than the March monthly meeting of the current year. The names of the nominated members will be posted in the March issue of the Detachment's monthly newsletter. Members wishing to stand for office or wishing to nominate another member shall notify the Nominating Committee and state which office they want to be considered for or for which office they wish to nominate another member. The Committee can receive names from sources other than the individual. If any names are thus tendered, the

committee will insure that the individual is willing to serve in the office for which he/she has been nominated prior to further consideration.

(b) Nominating Committee. The Nominating Committee shall consist of the Detachment Junior Past Commandant, one (1) other previously elected Detachment Officer and three (3) Detachment members who do not stand for one of the Detachment Elected Offices.

(c) Election. The election and appointment of the Detachment Officers shall be conducted during the Detachment's April monthly meeting. The Detachment Adjutant will announce the names of the Nominee(s) being considered for each office.

(1) The members in attendance will vote for each nominee. The Detachment Adjutant will record the vote.

(2) The nominee receiving the largest number of votes for each office will be elected to that office.

(d) Installation of Officers. The new elected Detachment Officers shall be installed during the May monthly meeting immediately following their election.

SECTION 203 - INSTALLING OFFICER - The incoming Detachment Commandant may select any Installing Officer who meets the guidelines established in the National Bylaws and must relay that selection to the Department of Tennessee Commandant.

SECTION 204 - REPORTS OF OFFICERS AND INSTALLATION - It is the responsibility of the Installing Officer to sign, date, and forward the installation form to National Headquarters, the Division Vice Commandant, and the Department of Tennessee Adjutant within fifteen (15) days of the installation.

SECTION 205 - APPOINTEES - The Detachment Commandant may appoint other officials or committee chairpersons.

ARTICLE 3

MEMBERSHIP

SECTION 300 - MEMBERSHIP

(a) The Detachment shall be the sole judge of its membership within the guidelines established by the National Marine Corps League Bylaws. Proof of eligibility in the form of a copy of the applicant's DD-214 shall be required for membership in the Detachment.

(b) Membership application and acceptance of membership shall be in accordance with the National Bylaws, Article Six, Section 605.

(c) At any official Detachment meeting, the Detachment members can determine or change its annual Detachment membership fee, which shall include the Department and national per capita dues and fees.

SECTION 301- ELIGIBILITY

(a) Regular Member. Only persons who are serving or who have served honorably in the United States Marine Corps for not less than ninety (90) days and persons who are serving or who have served in the United States Marine Corps Reserve and have earned no less than ninety (90) Reserve Retirement Credit Points and Naval Medical Personnel who have trained with Marine FMF Units in excess of ninety (90) days and earned the Marine Corps Device (clasp) worn on Service Ribbon and those who earn the Warfare Device authorized for FMF Corpsmen shall be eligible for regular membership in the Detachment.

(b) Life Member. Any member of the Detachment who is in good standing may become a Life Member of the Marine Corps League, upon proper payment of the fee as established by the National Convention.

(c) Associate Member. Those individuals not qualified for regular membership in the Detachment or the Detachment's Auxiliary who espouse the principles and purposes of the Marine Corps League as contained in its Congressional Charter and meet the requirements of the Marine Corps League National Bylaws, Article Six, Section 600(b) may be accepted into the Detachment as an Associate Member.

(d) Honorary Member. The Detachment may issue honorary membership to those persons who have been of extraordinary service to the Nation, the community, the United States Marine Corps or the Marine Corps League, as defined by the National Bylaws Article 6, Section 600(c).

SECTION 302 - DEATH OF A MEMBER - The Detachment Officers shall develop a plan to notify Detachment members in a timely manner of the demise of a Detachment member. The Detachment Chaplain upon notification of the demise of any Detachment member shall comply with the provisions of the National Administrative Procedures, Chapter Seven, Section 720.

ARTICLE 4

FINANCE

SECTION 400 – FINANCE

(a) The Detachment Paymaster shall have charge of all books and records of accounts of the Detachment; collect, receive and have charge of all funds of the Detachment; make disbursements on behalf of the Detachment for all reasonable Detachment expenses, within guidelines established by the Detachment; and deposit Detachment funds in a bank as directed by the Detachment. The Paymaster shall make a written report of the financial standing of the Detachment at each official meeting of the Detachment's members. Copies of these reports shall also be made available to any member. The Junior Vice Commandant shall maintain a current list of the Detachment's material assets including their location and will report any significant changes to the members during the next official meeting.

(b) During the last quarter of the Detachment's fiscal year, the Senior Vice Commandant will convene and chair the Budget Committee to establish the Detachment's budget for the following year. In addition to the Chairman, the committee will include the Paymaster and any other members as required. The committee will present the proposed budget to the Detachment at the June meeting.

SECTION 401 – AUDIT/INVENTORY - An audit of the Detachment's financial records and an inventory of its assets shall be conducted annually and other times when ordered by the Detachment Officer.

(a) Financial Records. The annual audit of the Detachment's financial records shall be made immediately after the installation of the Detachment's Commandant in May each year. The audit team shall consist of the incoming and outgoing Detachment Paymasters and two (2) other Detachment members who are not Detachment Elected Officers, incoming or outgoing. The incoming and outgoing Detachment Commandant will be provided a copy of the audit results. Additional copies will be incorporated into the Detachment Adjutant's and the Detachment Paymaster's records. The results of the audit will also be announced to the Detachment members.

(b) Assets. An inventory of the Detachment's assets shall be accomplished within thirty (30) days after the election of the Detachment Commandant. The incoming and outgoing Detachment Commandants are responsible for conduct of the inventory. A copy of the inventory results shall be provided to the outgoing and incoming Detachment Commandants and a copy shall be made part of the Detachment Adjutant's records.

ARTICLE 5

DETACHMENT MEETINGS

SECTION 500 - MEETINGS

(a) The Detachment shall conduct a monthly meeting of its members on the second Tuesday of each month, unless circumstances require that the meeting date be changed at the discretion of the Detachment Officers. If the meeting cannot be held on the regularly scheduled date, the Detachment Commandant shall schedule the meeting as soon as reasonable thereafter.

(b) During any official Detachment meeting, the Detachment Charter, the National Colors, the Bible and either the Marine Corps Colors or the Detachment Colors shall be displayed.

(c) Detachment business shall be conducted according to "Robert's Revised Rules of Order," as interpreted by the Detachment Judge Advocate.

(d) The principle location of the Detachment shall be the Gray Community Center Building on Gray Ruritan Drive, Gray, Tennessee 37615.

SECTION 501 - VOTING

(a) Quorum. There must be no less than eight (8) Members, of which two (2) are elected Officers, present to transact official business for the Detachment.

(b) Resolution. Actions taken by the Detachment at its official meetings shall be by simple majority vote unless specified otherwise herein.

(c) Regular Members can vote on any issue.

(d) Associate Members can only vote on issues which affect solely the internal affairs of the Detachment; Associate members and Honorary Members cannot vote on any membership application, election of officers, or other issue affecting Marine Corps League policies.

--End of Bylaws--

--The Tri-Cities, Tennessee Detachment #969--

--Marine Corps League--